

## CSSAC / MaPSAC Joint Meeting Agenda

October 10, 2023

1:30 p.m. – 3:30 p.m.

Via Microsoft Teams

### 1:30 p.m. Item #1 – Meeting Call to Order and Adoption of Agenda

Sadler/Tharp

CSSAC Chair Rendi Tharp called the meeting to order at 1:30 p.m.

Chair Tharp asks for additions to the agenda, hearing none, a motion to adopt the agenda was made by Tracy Reifel and seconded by Laura Holladay. The October agenda is adopted.

### Item #2 – Community Spirit Award

- 2023 Recipient – Shawn Huddy, 12<sup>th</sup> Community Spirit Award Recipient  
Interim VP, Amy Boyle talked about the reason for the award and read some comments from the winning nomination. The 2023 recipient is Shawn Huddy, strategic relations manager in CERIAS. Shawn thanked all involved and was appreciative of receiving the award.

### Item #3 – Guest

Ian Hyatt, Vice President for Information Technology

- Presentation
  - Misson and Vision
    - Support Teaching and Learning
    - Enhance Research
    - Enable faculty and staff to achieve their objectives
    - Provide a positive student experience
  - Rebranding Efforts:
    - January, 2023: Moved from ITap to Purdue IT
    - April, 2023: Completed transition to integrate all IT resources. All units moved with ongoing integration in the next couple of fiscal years.
  - Updates:
    - Replaced BoilerKey
    - Expanded BoilerBot chatbot to reset account passwords without contacting service desk.
    - Launched new customer service portal to submit requests, report issues.
    - Implemented Ivy.ai chatbot on Purdue IT webpages to connect with resources 24/7.
    - Numerous cybersecurity improvements to elevate Purdue security.
- Q&A
  - Daniels School of Business Incident: user credentials compromised and impacted use. Happened over the summer, so less users were impacted which assisted in recovery.
  - How has the transition gone and any challenges/great things? Immense support throughout to assist fellow staff and students. Challenge: cultural adjustment overall in implementing continued new measures and support scenarios as technology and support evolve.

- IUPUI separation and fellow partnership and collaboration with fellow Indiana universities: Purdue IT working closely with IU IT to provide as seamless of a transition as possible. Other Purdue campuses also working together to support fellow regional campuses.
- Planning any trainings? [Qualtrics](#): (see link) not as of now but other trainings are available and will increase overall. Staff/Faculty can also check LinkedIn Learning.
- How are we notified of trainings? Purdue Today, Cybersecurity Awareness and posted on main IT webpage in the near future.
- Still some services that utilize pin, push: VPN and internal web pages. What is the timeline to phase those out? Shouldn't be pin,push for VPN, but if any are still outstanding, it's due to incompatible, older models. Should be resolved by the end of this fiscal year, if not sooner. CiscoAnyconnect still uses old push pin.

#### **Item #4 – University Officers' Updates**

**Amy Boyle**, Interim Vice President for Human Resources

- Purdue University in Indianapolis: Employees moving from Indy to Purdue WL, should know within the next month or so, for most, they fit perfectly within our paybands etc. Welcome Fair in Indianapolis. Breakout sessions, Provost Wolfe, and more. Date: Friday, November 17<sup>th</sup>. More information to come.
- SuccessFactors Mobile App: live! You can request time off, approve time off requests and more. More upgrades coming, but it's ready to use and download.

**Alyssa Wilcox**, Chief of Staff to the President and Senior Vice President of Partnerships

- Board of Trustees Meeting last week. President provided Next Move Updates, PARI, transformative education 2.0 and equity taskforce. Dr. Kuhn presentation on immunology and infectious diseases.
- Presidential lecture series: hosting Intel CEO, Pat next is Beth Moses, CoS and AAE alum and highly placed at Virgin Galactic
- This coming Monday, Oct. 16<sup>th</sup>, Purdue student works for Oscar Meyer Weiner will be outside of Hovde on the way to Milwaukee.
- Town Hall: December 13<sup>th</sup> for Faculty and Staff. Still making arrangements but more information to come as well as in Purdue Today tomorrow, Wednesday, October 11<sup>th</sup>.
- Dr. Kay, MD: Focuses: healthcare, childcare, afterschool care, and community engagement and cross collaboration with other non-profits as well as community life.

**Dr. John Gipson**, Chief of Staff and Assistant Vice Provost for Academic Operations

- Pedestrian Safety Message:
- Save an Hour a Day Initiative: *Suggested: Think about how to save staff and faculty time and share as well as any questions, comments, concerns. Please provide those to [gibsonj@purdue.edu](mailto:gibsonj@purdue.edu) or [provost@purdue.edu](mailto:provost@purdue.edu) or [jsadler@purdue.edu](mailto:jsadler@purdue.edu) / [mlhein@purdue.edu](mailto:mlhein@purdue.edu).*

#### **Item #5 – Approval of minutes**

CSSAC – Chair Tharp asks for corrections and/or changes to the September 2023 minutes. Hearing none, the minutes are approved as written.

Chair Sadler asks for corrections and/or changes to September 2023 minutes. Hearing none, the minutes are approved as written.

#### **Item #6 – Announcements**

- Written reports for all committees should be posted to the appropriate MS Teams folders by noon Thursday prior to the full meeting.
- Have cameras on

## Item #7 – Roll Call – Favorite Halloween Candy?

- **CSSAC Present** – Amy Atkinson, Tom Brown, Stephanie Butram, Chad Cahoon, Jacquie Carroll, Anna Chang, Mark Fields, Jurgen Gomez, Terri Griffin, Jennifer Kawlewski, Deb Michel, Beth Moore, Kathy O’Brien, Tracy Reifel, Michelle Roskuski, Rendi Tharp, Erica Tobe  
**Absent** – Pam Bender, Amy Bugg, Robert Burton, Melissa Hay, Cheryl Honkomp, Melissa Jasek, Abbey Nickel, Chris O’Bryan, Melissa Ridgley, Melissa Taylor
- **MaPSAC Present** –Eric Adams, Amy Boyle, Megan Brashear, Brittany Cruz, Amy Deitrich, Kelly Dold, Stephanie Dykhuizen, Nicole Finley, Hugh Gardner, Elizabeth Gray, Carrie Hanson, Misty Hein, LaShaunda Hill, Laura Holladay, Karen Louis, Leslie Martin, Samantha Obeysekera, Carly Rosenberger, JJ Sadler, Wesley Shoop, Melissa Taylor, Jackie Thomas-Miller, Amanda Ward  
**Absent** – Khristian Carr, Joseph Coates, Joe Freeman, Karen Gick, Katie May, Mark McNalley, Kim Pearson, Nathan Rupp, Brock Turner, Stephanie Winder

## Item #8 – Subcommittee Breakout Rooms

### Compensation & Benefits / PEAP / Purdue Discount Program

- Only 6 enrolled for **Chicago trip (please see flyer at the end of notes)**. How to increase communication and interest in events.
- PEAP, no budget, yet still need to schedule trips that everyone wants to go on
- Need to pay in advance, but no budget
  - Most are go on your own
  - Exploration Acres – discounted rate, must show PUID
- Troubles getting discount
  - Malibu Jack – “Already cheap enough”
    - Under new owners – want rooms rented with \$1000 deposit to book
- Companies want funding upfront. PEAP does not make a profit, if there is, it goes toward buses etc.
- Cancelled trips likely because of not enough interest or signups
- 54 people per Imperial buses
  - No wifi, does have storage carrier,
- Chicago Trip - Always first Saturday of December – Open for ALL – **Flier below**
  - Get more communication out – Exponent, Social Media, email for retirees
- Upcoming event: Pacers Game
  - Waiting on the flier
- MaPSAC – no real budget. Under central – ask for various items
  - Also no event planning group

### Membership & Communications / Communications and Outreach & Education

- MaPSAC shuffling of positions and needing to fill vacancies. CSSAC seemed steady, but in general, how to navigate those changes.
- IUPUI Separation
- How to increase visibility with organizations and how we can better share how we can be of help. Overall, increase in marketability and visibility amongst the university.
- Suggestion: Reaching to business managers and department heads in sharing information etc.
- Suggestion: More intentional in sharing on LinkedIn and looking to each other to see what posts are happening and coming in and increasing that network.
- MaPSAC not on socials.
- CSSAC yes on socials.
- Both not sure on LinkedIn if either are represented.

## **Professional Development / Professional Development**

- MaPSAC: 2x year professional development grant, currently in review. Goal was more targeted outreach and were able to double amount of applicants.
- Scheduled leadership series speaker, Provost Wolfe, October 31, 1-2p, KRACH 230. will come out in Purdue Today. Will also be offered virtually. Hadley (geared more toward career development) will be scheduled for spring.
- PNW, LaShaunda: workshop went well and will be offered again. Fall fest tomorrow 10/11 and planning a holiday party and currently planning. Working on day to day recognition programs, similar to Bravo and looking for funding and any additional tips and tricks are welcome! Has a 6-8 week leadership Institute PD 6-8 week series, with speakers, on campus with PNW. Best suited for new and emerging leaders but all are welcome! Idea: book club. Both virtual and in person.
- CSSAC: Moving recognition awards to better align with in person events so they can be recognized. STAR program WL Professional development program. Staff overturning has been challenging due to vacant positions, but working on it. Entry level employees that exhibit great leadership capabilities but may not have experience with word, excel, etc. and could then offer a 'course' or courses that could help to establish experience and competency in certain areas so that they're better equipped when choosing to apply for a higher level position. Could receive certificates when complete. Challenges: moving this forward with HR. HR feels that they may need to increase DEIB, so working on implementation.

## **Item #9 –Call for Adjournment**

With there being no further business, Mark Fields motions to adjourn and Tracy Reifel seconds. The meeting adjourned at *3:10p.m.*

The next regular meeting of CSSAC will be November 14, 2023 via Teams

The next regular meeting of MaPSAC will be November 8, 2023 via Teams

# CHICAGO TRIP

HOSTED BY THE PURDUE CSSAC

DECEMBER 2, 2023



*West Lafayette*

Pick up at 8:00 AM at  
2550 Northwestern Ave  
(West End Park lot).



*Chicago Field Museum*

First stop will be at the Chicago  
Field Museum.



*Magnificent Mile*

Second stop will be at magnificent  
mile



*West Lafayette*

Depart from Chicago  
at 5p.m.

**BOOK NOW**



Paid before September 30, \$35

October 1 - November 1, \$40

**CSSAC**

Campus Support Staff Advisory Committee

